

Symptoms of Vendor Problems Sample Checklist

Customer feedback does not match vendor reports
Just-in-time request for assistance by vendor or client
Vendor resources unavailable when needed
Customers site late delivery or slow response
Feedback from other vendors
Unexpected change of plans
Inability to interpret invoices
Complaints about workload
Missed deadlines
Allocation of blame
Contract cited frequently
Repeated problems requiring fixes
Customers create own agreements directly with vendor
Scope creep outside your control (or someone within your company)